



Course Qualification and Name: **CERTIFICATE IV IN DISABILITY**

National Course Code: **CHC43115**

Course Outline:

Certificate IV in Disability (CHC43115) addresses work in residential group homes, training resource centres, day respite centres and open employment services, other community settings and clients' homes.

These workers:

- Apply knowledge and skills gained through qualifications and/or previous experience to provide training and support to people with disabilities to enhance their ability to achieve greater levels of independence, self-reliance and community participation
- Report to service managers and may liaise with health professionals and other service agencies
- May work without direct supervision and may be required to supervise and/or coordinate a limited number of lower classified workers.

This certificate qualifies you to work or apply for jobs with the following titles:

Behavioural support officer
Disability officer – day support
Marketing Coordinator (disability)
Lifestyle support officer
Local area coordinator
Disability Team Leader
Social educator (Disability)
Supervisor

Community Development officer
Disability Supervisor
Job coordinator
Support Facilitator (disability)
Project officer
Senior personal care assistant
Social trainer

RTO No. 40476

Hope Institute for Further Education Pty Ltd
Suite 3 & 4, 48 Macquarie Street Parramatta NSW 2150 – V2

About our Course:

The design of the Certificate IV in Disability course and its delivery in a blended mode of classroom workshops with a work placement component has evolved as a result of significant consultation with stakeholders. Students will have the opportunities to learn and develop necessary skills prior to attending their work placement. (The work placement is for 120 hours) Hope Institute organises the work placement for students by arranging the Clinical Placement at an approved facility and are support by a trained mentor. In this course, some of the learning and assessment occurs in the workplace or the clinical lab simulation at the Institute. A simulated workplace is very similar to a real workplace.

Course Duration:

For full time study 20 weeks, this can vary depending on the choice of study days and times or if the student has gained RPL or Credit Transfers for some Units. Hope Institute recognises that there are many things that impact the speed at which you complete your course and we allow you up to 12 months to complete the volume of learning. You will also be required to complete 120 hours of mandatory work placement.

Nominal hours:

888 hrs

Police Clearance Certificate and Working with Children Check.

All students are required to complete a Federal Police Check at the commencement of their enrolment. If a student already has an Australian Federal Police (AFP) Certificate it must be less than 3 years old. This is an entry requirement - the Aged Care Facility reserves the right to refuse a student access based on concerns they may have regarding the criminal offences, prior to work experience placement.

As per the Aged Care Principles, participants may not be allowed to work in the Aged Care Industry if their record contains a conviction for assault.

Students must declare any convictions on their criminal record prior to enrolment. All work experience facilities require a copy of the AFP Record and students must give Hope Institute for Further Education full permission to forward a copy of the AFP Record to their work placement facility.

For students who are completing a specialization in Disability – A working with Children's check will also be required. It involves a national criminal history check and a review of findings of workplace misconduct. The result of a Working with Children Check is valid for five years. If you have a Working with Children's check already, it must be less than five years old.

Unique Student Identifier (USI)

The USI is a reference number made up of numbers and letters that give students access to their USI account. A USI will allow a student USI account to be linked to the National Vocational Education and Training (VET) Data Collection allowing students to see all of their training results from all providers including all completed training units and qualifications. Hope Institute for Further Education will assist the students to register for the USI number.

Hope Institute for Further Education will maintain privacy in the use of the information in meeting the issuance of the testamur, the National Data Reporting, and assistance with the student access to their information.

Student Handbook:

Every student will receive and sign for a Student Handbook at Induction. It outlines all of Hope Institutes rules and regulations that must be followed.

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Entry Requirements:

There are no formal prerequisites for this qualification. It is recommended that students are 18 years of age or older and have a sound understanding of English, good communication and interpersonal skills.

NOTE: Hope Institute cannot enrol or provide education to International Students on a Student Visa. Only CRICOS approved providers can enrol or provide education to International Students. You can check your visa conditions using VEVO.

Language, Literacy and Numeracy:

Students experiencing difficulty with reading, writing, numbers and /or understanding concepts and how to apply them, should advise the Trainer and Assessor. Support materials, professional assistance and Trainers experienced in language, literacy and numeracy will be provided.

This difficulty may also include students from Non-English speaking backgrounds. Some recognised qualifications require a certain level of English (verbal, written and comprehension); this level is determined by the training package (a training package is a set of nationally endorsed standards and qualifications for recognising and assessing people's skills in a specific industry, industry sector or enterprise.) Hope Institute for Further Education must comply with these requirements. As a result, part of the entry requirements for certain qualifications will involve applicants undertaking a language, literacy and numeracy test at the time of enrolment.

Dates and times for courses:

Please contact Hope Institute to discuss with our staff about a timetable that best suits your needs.

With courses delivered on an ongoing basis, you may register at any time. Classrooms and workshops are completed at Hope Institute Parramatta – 48 Macquarie Street, Parramatta NSW 2150

Clinical Placements are offered on weekdays for both morning and afternoon shifts.

Recognition of Prior Learning (RPL) and Credit Transfer:

Students will be offered opportunities for recognition of prior learning, whether from formal studies, professional, work or life experience.

If you do not have a qualification in CHC33015 Certificate III in Individual Support (Ageing), but work as an aged care nurse, you may be eligible for RPL. As the Recognition Process involves the student submitting evidence to support their claim, the student will be guided on what evidence is required and how to gather the evidence.

Credit Transfer – This is giving credit for learning outcomes a student has already achieved.

Hope Institute for Further Education will recognise the Qualification or Statement of Attainment issued to a student, by another RTO, in mutual recognition, on provision of a certified copy for verification purposes, on enrolment.

For advice, please contact the Principal at Hope Institute for further information: 02–86280170

Student Support:

Students are encouraged to use the facilities for study and research purposes outside of training hours. Student's co-ordinate groups and takes responsibility for completing their assessments on time, thus developing advanced leadership skills. One on one session is provided for students who require extra learning support.

Packaging for each specialisation:

There are no entry requirements for this qualification

To achieve CHC43115 Certificate IV in Disability 14 units must be completed comprising:

- 11 core units, plus
- 3 Elective units consisting of ;
- at least 2 units from the electives listed below up to 1 unit from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome.

Core	
CHCCCS015	Provide individualised support
CHCDIS002	Follow established person-centred behaviour supports
CHCDIS005	Develop and provide person centred service response
CHCDIS007	Facilitate the empowerment of people with a disability
CHCDIS008	Facilitate community participation and social inclusion
CHCDIS009	Facilitate ongoing skills development using a person-centred approach
CHCDIS010	Provide person-centred services to people with a disability with complex needs
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
HLTAAP001	Recognise health body systems
HLTWHS002	Follow safe work practices for direct client care
Electives	
CHCCCS011	Meet personal support needs
HLTHPS006	Assist clients with medication
HLTAID003	Provide First Aid (imported from health package)