



**Course Qualification and Name:**           **CERTIFICATE IV IN AGEING SUPPORT**

**National Course Code:**                   **CHC43015**

**Course Outline:**

Certificate IV in Ageing Support (CHC43015) addresses work primarily in residential facilities including aged care settings within clearly defined organisational guidelines and service plans.

These workers:

- Carry out activities related to maintaining an individual's well-being through personal care and/or other activities of living
- May provide services to individuals with complex needs, and/or work with groups of older people Work may include training and support to promote independence and community participation, which may be provided as part of activities and programs in a variety of settings including residential and centre-based programs
- Report to service managers and liaise with professionals and other service providers
- May be required to supervise and/or coordinate a limited number of other workers.

**This certificate qualifies you to work or apply for jobs with the following titles:**

- |                            |                                       |
|----------------------------|---------------------------------------|
| ➤ Personal care worker     | ➤ Community Program Coordinator       |
| ➤ Support worker           | ➤ Assistant hostel supervisor         |
| ➤ Day activity worker      | ➤ Accommodation support worker        |
| ➤ Personal Care Worker     | ➤ Support Worker (Community Services) |
| ➤ Residential Care officer | ➤ Residential care worker             |

**RTO No. 40476**

Hope Institute for Further Education Pty Ltd  
Suite 3 & 4, 48 Macquarie Street Parramatta NSW 2150 – V2

### **About our Course:**

The design of the Certificate IV in Ageing Support course and its delivery in a blended mode of classroom workshops with a work placement component has evolved as a result of significant consultation with stakeholders. Students will have the opportunities to learn and develop necessary skills prior to attending their work placement. (The work placement is for 120 hours) Hope Institute organises the work placement for students by arranging the Clinical Placement at an Aged Care facility and are support by a trained mentor. In this course, some of the learning and assessment occurs in the workplace or the clinical lab simulation at the Institute. A simulated workplace is very similar to a real workplace.

The Certificate IV in Ageing Support is a pathway for HLT54115 - Diploma of Nursing or Bachelor of Nursing.

### **Course Duration:**

For full time study 24 weeks, this can vary depending on the choice of study days and times or if the student has gained RPL or Credit Transfers for some Units. Hope Institute recognises that there are many things that impact the speed at which you complete your course and we allow you up to 12 months to complete the volume of learning. You will also be required to complete 120 hours of mandatory work placement.

### **Nominal hours:**

1193hrs

### **Police Clearance Certificate**

All students are required to complete a Federal Police Check at the commencement of their enrolment. If a student already has an Australian Federal Police (AFP) Certificate it must be less than 3 years old. This is an entry requirement -the Aged Care Facility reserves the right to refuse a student access based on concerns they may have regarding the criminal offences, prior to work experience placement.

As per the Aged Care Principles, participants may not be allowed to work in the Aged Care Industry if their record contains a conviction for assault.

Students must declare any convictions on their criminal record prior to enrolment. All work experience facilities require a copy of the AFP Record and students must give Hope Institute for Further Education P/L full permission to forward a copy of the AFP Record to their work placement facility.

### **Unique Student Identifier (USI)**

The USI is a reference number made up of numbers and letters that gives students access to their USI account. A USI will allow a student USI account to be linked to the National Vocational Education and Training (VET) Data Collection allowing students to see all of their training results from all providers including all completed training units and qualifications. Hope Institute for Further Education will assist the students to register for the USI number.

Hope Institute for Further Education will maintain privacy in the use of the information in meeting the issuance of the testamur, the National Data Reporting, and assistance with the student access to their information.

### **Student Handbook:**

Every student will receive and sign for a Student Handbook at Induction. It outlines all of Hope Institutes rules and regulations that must be followed.

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### **Entry Requirements:**

There are no formal prerequisites for this qualification. It is recommended that students are 18 years of age or older and have a sound understanding of English, good communication and interpersonal skills.

NOTE: Hope Institute cannot enrol or provide education to International Students on a Student Visa. Only CRICOS approved providers can enrol or provide education to International Students. You can check your visa conditions using VEVO.

### **Language, Literacy and Numeracy:**

Students experiencing difficulty with reading, writing, numbers and /or understanding concepts and how to apply them, should advise the Trainer and Assessor. Support materials, professional assistance and Trainers experienced in language, literacy and numeracy will be provided.

This difficulty may also include students from Non-English speaking backgrounds. Some recognised qualifications require a certain level of English (verbal, written and comprehension); this level is determined by the training package (a training package is a set of nationally endorsed standards and qualifications for recognising and assessing people's skills in a specific industry, industry sector or enterprise.) Hope Institute for Further Education must comply with these requirements. As a result, part of the entry requirements for certain qualifications will involve applicants undertaking a language, literacy and numeracy test at the time of enrolment.

### **Dates and times for courses:**

Please contact Hope Institute to discuss with our staff about a timetable that best suits your needs.

With courses delivered on an ongoing basis, you may register at any time. Classrooms and workshops are completed at Hope Institute Parramatta – 48 Macquarie Street, Parramatta NSW 2150

Clinical Placements are offered on weekdays for both morning and afternoon shifts.

### **Recognition of Prior Learning (RPL) and Credit Transfer:**

Students will be offered opportunities for recognition of prior learning, whether from formal studies, professional, work or life experience.

If you do not have a qualification in CHC33015 Certificate III in Individual Support (Ageing), but work as an aged care nurse, you may be eligible for RPL. As the Recognition Process involves the student submitting evidence to support their claim, the student will be guided on what evidence is required and how to gather the evidence.

Credit Transfer – This is giving credit for learning outcomes a student has already achieved.

Hope Institute for Further Education will recognise the Qualification or Statement of Attainment issued to a student, by another RTO, in mutual recognition, on provision of a certified copy for verification purposes, on enrolment.

For advice, please contact the Principal at Hope Institute for further information: 02–86280170

### **Student Support:**

Students are encouraged to use the facilities for study and research purposes outside of training hours. Student's co-ordinate groups and takes responsibility for completing their assessments on time, thus developing advanced leadership skills. One on one session is provided for students who require extra learning support.

**Packaging for each specialisation:**

There are no entry requirements for this qualification

To achieve CHC43015 Certificate IV in Ageing support 18 units must be completed comprising:

- 15 core units, plus
- 3 elective units, comprising of at least 2 electives listed for CHC43015, up to one unit from the electives listed for CHC43015, or any endorsed Training Package or accredited course – these units must be relevant to the work outcome.

| Unit code             | Unit title  |
|-----------------------|---|
| <b>Core units</b>     |   |
| CHCADV001             | Facilitate the interest and rights of clients               |
| CHCAGE001             | Facilitate the empowerment of older people                  |
| CHCAGE003             | Co-ordinate services for older people                       |
| CHCAGE004             | Implement interventions with older people at risk           |
| CHCAGE005             | Provide support to people living with dementia              |
| CHCCCS006             | Facilitate individual services planning and delivery        |
| CHCCCS011             | Meet personal support needs                                 |
| CHCCCS023             | Support independence and well being                         |
| CHCCCS025             | Support relationships and carer and families                |
| CHCDIV001             | Work with diverse people                                    |
| CHCLEG003             | Manage legal and ethical compliance                         |
| CHCPAL001             | Deliver care services using a palliative approach           |
| CHCPRP001             | Develop and maintain networks and collaborative partnership |
| HLTAAP001             | Recognise health body systems                               |
| HLTWHS002             | Follow safe work practices for direct client care           |
| <b>Elective units</b> |   |
| CHCAGE002             | Implement falls prevention strategies                       |
| HLTHPS006             | Assist clients with medication                              |
| HLTAID003             | Provide First Aid   |