



Course Qualification and Name:
National Course Code:

Certificate III in Individual Support
CHC33015

Course Outline:

The CHC33015 Certificate III in Individual Support (Aged Care) qualification gives graduates the role of workers in the community and/or residential setting who follow an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason. Work involves using discretion and judgment in relation to individual support as well as taking responsibility for own outputs. Workers have a range of actual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support. To achieve this qualification, the candidate must have completed at least 120 hours of work as detailed in the Assessment Requirements of the units of competency.

This certificate qualifies you to work or apply for jobs with the following titles:

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|------------------------------------|-------------------------------------|
| Assistant Nurse(AIN) | In-home respite worker |
| Accommodation support worker | Nurses Aid |
| Assistant in nursing | Community Access Coordinator |
| Care assistant | In Home Respite Worker |
| Care service employees | Planned Activity assistant |
| Care worker | Residential Support worker |
| Community care worker | School Support Officer (Disability) |
| Community house worker | Disability service worker |
| Field officer (community Services) | Transport Support Worker |

About our Course:

The design of the Certificate III in Individual Support course and its delivery in a blended mode of class room, workshops and a work placement component has evolved as a result of significant consultation

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with stake holders. Students will have the opportunities to learn and develop necessary

skills prior to attending their work placement. (The work placement is for 120 hours) Hope Institute organizes the work placement for students by arranging the Clinical Placement at an Aged Care facility and is support by a trained mentor. In this course, some of the learning and assessment occurs in the workplace or the clinical lab simulation at the Institute at Parramatta. A simulated work place is very similar to a real workplace.

The Certificate III in Individual Support is a pathway to the following course CHC43015 Certificate IV in Ageing Support or CHC43115 Certificate IV in Disability. It is also a pathway for HLT54115 - Diploma of Nursing or Bachelor of Nursing.

Course Duration:

For full time study 18 weeks, this can vary depending on the choice of study days and times or if the student has gained RPL or Credit Transfers for some Units. Hope Institute recognises that there are many things that impact the speed at which you complete your course and we allow you up to 12 months to complete the volume of learning. You will also be required to complete 120 hours of mandatory work placement.

Nominal hours:

Ageing: 623hrs

Disability: 658hrs

Home and Community Care: 638hrs

Police Clearance Certificate and Working with Children Check.

All students are required to complete a Federal Police Check at the commencement of their enrolment. If a student already has an Australian Federal Police (AFP) Certificate it must be less than 3 years old. This is an entry requirement - the Aged Care Facility reserves the right to refuse a student access based on concerns they may have regarding the criminal offences, prior to work experience placement.

As per the Aged Care Principles, participants may not be allowed to work in the Aged Care Industry if their record contains a conviction for assault.

Students must declare any convictions on their criminal record prior to enrolment. All work experience facilities require a copy of the AFP Record and students must give Hope Institute for Further Education full permission to forward a copy of the AFP Record to their work placement facility.

For students who are completing a specialization in Disability – A working with Children’s check will also be required. It involves a national criminal history check and a review of findings of workplace misconduct. The result of a Working with Children Check is valid for five years. If you have a Working with Children’s check already, it must be less than five years old.

Unique Student Identifier (USI)

The USI is a reference number made up of numbers and letters that gives students’ access to their USI account. A USI will allow a student USI account to be linked to the National Vocational Education and Training (VET) Data Collection allowing students to see all of their training results from all providers including all completed training units and qualifications. Hope Institute for Further Education will assist the students to register for the USI number.

Hope Institute for Further Education will maintain privacy in the use of the information in meeting the issuance of the testamur, the National Data Reporting, and assistance with the student access to their information.

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Student Handbook:

Every student will receive and sign for a Student Handbook at Induction. It outlines all of Hope Institutes rules and regulations that must be followed.

Entry Requirements:

There are no formal prerequisites for this qualification. It is recommended that students are 18 years of age or older and have a sound understanding of English, good communication and interpersonal skills.

NOTE: Hope Institute cannot enroll or provide education to International Students on a Student Visa. Only CRICOS approved providers can enroll or provide education to International Students. You can check your visa conditions using VEVO.

Language, Literacy and Numeracy:

Students experiencing difficulty with reading, writing, numbers and/or understanding concepts and how to apply them, should advise the Trainer and Assessor. Support materials, professional assistance and Trainers experienced in language, literacy and numeracy will be provided.

This difficulty may also include students from Non-English speaking backgrounds. Some recognised qualifications require a certain level of English (verbal, written and comprehension); this level is determined by the training package (a training package is a set of nationally endorsed standards and qualifications for recognising and assessing people's skills in a specific industry, industry sector or enterprise.) Hope Institute for Further Education must comply with these requirements. As a result, part of the entry requirements for certain qualifications will involve applicants undertaking a language, literacy and numeracy test at the time of enrolment.

Dates and times for courses:

Please contact Hope Institute to discuss with our staff about a timetable that best suits your needs.

With courses delivered on an ongoing basis, you may register at any time. Classrooms and workshops are completed at Hope Institute Parramatta – 48 Macquarie Street, Parramatta NSW 2150

Clinical Placements are offered on weekdays for both morning and afternoon shifts.

Recognition of Prior Learning (RPL) and Credit Transfer:

Students will be offered opportunities for recognition of prior learning, whether from formal studies, professional, work or life experience.

If you do not have a qualification in CHC33015 Certificate III in Individual Support (Ageing), but work as an aged care nurse, you may be eligible for RPL. As the Recognition Process involves the student submitting evidence to support their claim, the student will be guided on what evidence is required and how to gather the evidence.

Credit Transfer – This is giving credit for learning outcomes a student has already achieved.

Hope Institute for Further Education will recognise the Qualification or Statement of Attainment issued to a student, by another RTO, in mutual recognition, on provision of a certified copy for verification purposes, on enrolment.

For advice, please contact the Principal at Hope Institute for further information: 02–86280170

Student Support:

Students are encouraged to use the facilities for study and research purposes outside of training hours. Student's co-ordinate groups and takes responsibility for completing their assessments on time, thus

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developing advanced leadership skills. One on one session is provided for students who require extra learning support.

Packaging for each specialisation:

All Group A electives –marked Ageing Stream must be selected for award of the Certificate III in Individual Support (Ageing).

All Group B electives marked as Disability Stream must be selected for award of the Certificate III in Individual Support (Disability).

All Group C electives marked as Home and Community Stream must be selected for award of the Certificate III in Individual Support (Home and Community).

Where two specializations are completed award of the qualification would read Certificate III in Individual Support (Ageing, Home and Community).

CoreUnits	
CHCCCS015	Provide individualised support
CHCCCS023	Support independence and wellbeing
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
HLTAAP001	Recognise health body systems
HLTWHS002	Follow safe work practices for direct client care
ElectiveUnits	Ageing Stream
CHCAGE001	Facilitate the empowerment of older people
CHCAGE005	Provide support to people living with dementia
CHCCCS011	Meet personal support needs
HLTAID003	Provide First Aid
CHCAGE002	Implement falls prevention strategies
HLTHPS006	Assist clients with medication
Elective Units	Disability Stream
CHCDIS001	Contribute to ongoing skills development using strengths-based approach
CHCDIS002	Follow established person- centred behaviour supports
CHCDIS003	Support community participation and social inclusions
CHCDIS007	Facilitate the empowerment of people with a disability
HLTHPS006	Assist clients with medication
HLTAID003	Provide First Aid
Elective Units	Home and Community Stream
CHCAGE001	Facilitate the empowerment of older people
CHCCCS011	Meet personal support needs
CHCCCS025	Support relationships with carers and families
CHCHCS001	Provide home and community support services
HLTHPS006	Assist clients with medication
HLTAID003	Provide First Aid

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