

HLTAID003

Provide First Aid



# COURSE BROCHURE

## **Introduction**

Hope Institute is a Registered Training Organisation (RTO number 40476) registered with the Australian Skills Quality Authority. Hope Institute is proud to offer HLTAID003 Provide First Aid. The program provides learners with skills and knowledge required to recognize and respond to life threatening emergencies using basic life support measures.

It includes:

- Introduction to first aid principles
- Assessing an emergency situation
- Cardiopulmonary Resuscitation techniques (CPR)
- Infection control and First Aid for minor wounds
- Anaphylaxis emergencies
- Asthma emergencies
- Control of major external bleeding
- Communicating details of an incident
- Debriefing and evaluation of response to critical incidents

## **Units of Competence**

<b>HLTAID003</b>	<b>Provide First Aid</b>
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## **National recognition**

This course has been drawn from the nationally endorsed industry-training package the HLT Health Training Package release 1.0. On successfully completing the training and assessment, a Statement of Attainment will be issued for the following units HLTAID003 Provide First Aid. The unit of competence is nationally recognised and can be applied throughout Australia.

## **Program outline**

The Course will be delivered face to face with a practical and Assessment workshop in a classroom setting combined with skills practice. Participants will be provided with professionally presented reference material that they will be working through the entire course to assist them to develop their knowledge of the subjects.

### **Expected duration**

- The complete course is recommended for 18 nominal hours; institution based delivery;
- It is anticipated that the institution based program will take approx. 2 DAYS.

### **Assessment requirements**

The unit of competency will be assessed using assessment methods including a knowledge assessment and a practical observation assessment. This allows for the discrete assessment of specific knowledge and the assessment of knowledge integrated with skills during practical assessment activities performing first aid.

Hope Institute will use a combination assessment methods and approaches which will involve collecting a range of evidence for ensuring consistency of competency. Types of evidence and methods are outlined in the Assessment matrix include:

- Written assignments which may involve questions and answers, written reports, assignments, case study and projects. Written assignments help to enable the candidate to provide evidence against the essential and underpinning knowledge of the unit.
- Observation assessment which requires the demonstration of skills that compare to the performance criteria and display critical aspects of evidence.
- A scenario competency assessment will be completed; the participant will be expected to demonstrate the essential skills and knowledge as detailed in this document.
- Demonstration of CPR procedures, including adult child and infant casualties using a resuscitation Manikin in line with Australian Resuscitation Council Guidelines.
- Demonstration of various first aid techniques, as an individual and as working as part of a first aid team.

### **Entry requirements**

There are no specified entry requirements for this training program.

### **Recognition of Prior Learning**

Students must notify Hope Institute of their interest or intention to apply for RPL prior to their enrollment. If a student is requesting RPL for HLTAID003 Provide First Aid, the process at Hope Institute is that the student must provide a Statement of Attainment as proof of having completed the unit they wish to have RPL, this will exempt them from having to redo the learning and fast track the students straight to the assessment workshop.

## **Student Information**

Detailed student information is available within our Participant Handbook, which is supplied with the enrolment package. This booklet contains important information about a student's right and obligation such as their right to privacy, a safe training environment and right to complain or appeal an assessment decision. It is important that persons applying for enrolment have had an opportunity to review this information first. Please contact us and we can send this information to you straight away.

## **Cost**

The cost of the course is on a fee for service basis and prices may be found in our current Course Fee Schedule on the Hope institute's website

## **Contact us NOW to enroll**

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